



To the Secretariat of the
 Tribunal Arbitral de Barcelona
 [Barcelona Arbitration Court]
secretaria@tab.es

Request for access to arbitration without prior arbitration clause or agreement

Name and surname.....:

I hereby **REQUEST** the intervention of the Tribunal Arbitral de Barcelona [Barcelona Arbitration Court] in order to explore, without any obligation, the possibilities of settling the dispute that affects me by means of arbitration.

The dispute to be resolved is as follows: [Briefly explain what the dispute is and what your claims are].

My claim arises out from: [Contract, deed, other document, a rule, etc....]

Description of the parties:

Applicant:

Name:
 Company:
 Address:
 Telephone:
 E-mail:
 My lawyer: [If you have appointed a lawyer, please provide your contact details].

Counterpart (ies)::

Name:
 Company:
 Address:
 Telephone:
 E-mail:
 Counter lawyer: [Please provide contact details if known].

Representations:

I understand that the provision of this service does not imply any obligation on my part to initiate arbitration. I understand that the cost of this service is €150.00, which covers the administration costs of the initial meeting.



I am aware of the provisions of section H of the Annex to the TAB Rules approved on 26th October 2022, regarding the cost of arbitration and administration fees and that, should further meetings or subsequent arbitration activity be required due to a submission agreement having been reached, the fee for initiating arbitration proceedings and the corresponding fees shall be payable.

That, should the parties finally decide to submit the dispute to arbitration and initiate the proceedings, we shall notify this in the manner provided for in article 5 of the Rules of the TAB.

I look forward to hearing from you. Yours faithfully.

Date and Signature

Information on the processing of personal data

Basic information on Data Protection concerning the processing of personal data processing of data of persons involved in an arbitration	
Responsible	ASSOCIACIÓ CATALANA PER A L'ARBITRATGE-TRIBUNAL ARBITRAL DE BARCELONA
Purpose	To manage the files and procedures related to the activities and actions of the association.
Legitimation	Consent of the data subject
Recipients	The data may be communicated to third parties, including outside the European Economic Area (EEA), provided that such communication is necessary to carry out any of the Tribunal's activities and proceedings.
Rights	Access, rectify and delete data, as well as other rights, as explained in the additional information.
Additional information	You can consult the additional and detailed information on Data Protection below.

We also request your authorisation to send you information by post, e-mail or other equivalent electronic means about events, conferences, courses and other activities of the Associació Catalana per a l'Arbitratge-Tribunal Arbitral de Barcelona:

YES NO

**Detailed information
On Data Protection concerning the
Processing of data of persons involved in an arbitration**

Who is responsible for the processing of your data?

Identity: ASSOCIACIÓ CATALANA PER A L'ARBITRATGE-TRIBUNAL ARBITRAL DE BARCELONA
 Tax ID: G58941964
 Postal address: C/ Roger de Llúria, 113, ground floor, 08037 Barcelona
 Telephone: (+34) 93 319 81 17
 E-mail: secretaria@tab.es

For what purpose do we process your personal data?

The purpose of the processing is the correct management of the files and procedures related to the activities and actions of the association.

How long will we keep your data?



The data provided will be kept for as long as you do not exercise your right of deletion. In any case, the data will be kept for the years necessary to comply with legal obligations.

What is the legal basis for processing your data?

The legal basis for the processing of your data is the consent of the data subject.

The prospective offer of products and services is based on the consent you are asked for, without the withdrawal of this consent in any case conditioning the provision of the requested service.

To whom will your data be disclosed?

The data may be disclosed to third parties, including outside the European Economic Area (EEA), provided that such disclosure is necessary for the performance of any of the Court's activities and activities.

What are your rights when you provide us with your data?

Any person has the right to obtain confirmation as to whether or not L'ASSOCIACIÓ CATALANA PER A L'ARBITRATGE-TRIBUNAL ARBITRAL DE BARCELONA is processing personal data concerning them.

Interested parties have the right to access their personal data, as well as to request the rectification of inaccurate data or, where appropriate, to request its deletion when, among other reasons, the data is no longer necessary for the purposes for which it was collected.

In certain circumstances, data subjects may request the limitation of the processing of their data, in which case we will only keep them for the exercise or defence of claims.

In certain circumstances and for reasons related to their particular situation, data subjects may object to the processing of their data. L'ASSOCIACIÓ CATALANA PER A L'ARBITRATGE-TRIBUNAL ARBITRAL DE BARCELONA will cease to process the data, except for compelling legitimate reasons, or for the exercise or defence of possible claims.

By virtue of the right to portability, data subjects have the right to obtain the personal data concerning them in a structured, commonly used and machine-readable format and to transmit it to another data controller.

How can the rights be exercised?

By writing to L'ASSOCIACIÓ CATALANA PER A L'ARBITRATGE-TRIBUNAL ARBITRAL DE BARCELONA, C/ Roger de Llúria, 113, ground floor, 08037 Barcelona, with a photocopy of your ID card or equivalent identification document.

What complaint procedures are available?

If you consider that your rights have not been duly addressed, you have the right to file a complaint with the Spanish Data Protection Agency (Agencia Española de protección de Datos).