



PROTOCOL ON DELEGATIONS

Article 4 of the ACA-TAB Articles of Association states that the Association is registered in the city of Barcelona, without prejudice to the delegations that it may agree to create, through the Board of Directors or the Assembly. Therefore, in order to carry out the functions of the Institution, the Board of Directors may agree to "create delegations in any place" (Article 19 Section 2 of the Articles of Association).

This protocol consists of eight clauses and establishes the conditions under which this power of the Board of Directors may be exercised and the conditions for the homogeneous, orderly and coordinated development of the functions of the persons holding the position of TAB delegate.

FIRST.- The Board of Directors may appoint individuals to carry out the duties of TAB delegate in any location outside the city of Barcelona, provided that the conditions established in this protocol are met. These functions may not be delegated.

SECOND.- The person holding the position of TAB delegate shall begin to carry out his/her duties from the moment he/she signs the acceptance of the position and the commitment to carry them out in accordance with this protocol, together with a commitment to confidentiality of all information relating to the arbitrations administered by the TAB of which he/she becomes aware in the exercise of his/her position.

THIRD.- The position of TAB delegate is free of charge, without prejudice to the right to reimbursement of expenses previously authorised by the president of the TAB and duly justified at the discretion of the Board of Directors.

FOURTH.- The person holding the position of TAB delegate, while holding the position, may not act either as an expert or as a party lawyer in arbitrations administered by the TAB.

FIFTH.- The position of TAB delegate is compatible with acting as arbitrator in arbitrations administered by the TAB. For these purposes, any delegate may form part of the TAB lists of arbitrators, provided that he/she fulfils the requirements established for these purposes.

SIXTH.- The person holding the position of TAB delegate must have proven experience in arbitration, an office open in the locality where they is the delegate and sufficient knowledge of at least two of the three official languages of the TAB.

SEVENTH.- The functions of the person holding the position of TAB delegate are as follows:

- a) To represent the TAB when expressly entrusted to do so by the president of the TAB.
- b) To use the position of "TAB delegate in ... (their town)".
- c) To propose to the Board of Directors the organisation of events in his/her locality.
- d) To propose to the Board of Directors the organisation of events coordinated with other delegations.
- e) To propose candidates for referee who meet the requirements established by the TAB.
- f) To participate in the training activities organised by the TAB.



EIGHTH.- The obligations assumed by the person holding the position of TAB delegate are as follows:

- a) To attend the meetings, in person or online, called by the TAB.
- b) To facilitate TAB meetings with lawyers, companies or institutions in their country.
- c) To promote arbitration and disseminate the information provided by the TAB.
- d) To respond to the TAB's requests to propose persons as possible arbitrators who meet the requirements established by the parties and/or the TAB.

This protocol was approved by the Board of Directors on 26 October 2022.